

MOUNT LAUREL FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES
January 18, 2016
Fire Department Headquarters Station
Meeting Minutes #1

IN ATTENDANCE:

1. Commissioner Clutter
2. Commissioner Ridenour
3. Commissioner Roura
4. Commissioner Shestack
5. Commissioner Hamilton
6. Chief of Department Colucci
7. Deputy Chief Burnett
8. Administrator Jones
9. Solicitor Braslow

The meeting was called to order by Commissioner Shestack at 8:02 PM.

The Pledge of Allegiance was recited and a moment of silence observed.

The public announcements were read by Commissioner Hamilton.

Commissioner Roura made a motion to open the Public Hearing on the 2016 Budget that was seconded by Commissioner Ridenour. The motion was unanimously approved by the Board.

ADOPTION OF RESOLUTION

Resolution #2016-01 "Authorization for the Board of Fire Commissioners to read Budget by Title". Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Ridenour. The motion was unanimously approved by the Board.

Commissioner Shestack asked the members of the Board if they had any questions or comments regarding the 2016 Budget and there were none.

Commissioner Shestack asked the public if anyone had any comments or questions and there were none.

Commissioner Roura made a motion to close the Public Hearing on the 2016 Budget that was seconded by Commissioner Hamilton. The motion was unanimously approved by the Board.

ADOPTION OF RESOLUTIONS:

Resolution #2016-02 "2016 Adopted Budget Resolution Mount Laurel Fire District #1, Fiscal Year: From January 1, 2016 to December 31, 2016". Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Clutter. Board members were polled for their vote and unanimously approved the motion.

Resolution #2016-03 "Authorized Signatories for Bank Accounts". Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Ridenour. The motion was unanimously approved by the Board.

Resolution #2016-04 "Resolution to Approve the 2015 LOSAP Program Final Certified List of Eligible Volunteer Members". Commissioner Roura made a motion to approved the resolution that was seconded by Commissioner Clutter. The motion was unanimously approved by the Board.

FINANCIAL MATTERS:

Commissioner Roura reported that he had reviewed the monthly bills for December 2015 and January 2016. Commissioner Ridenour made a motion to approve December 2015 Year End bills totaling \$416,348.90 that was seconded by Commissioner Ridenour. The motion was unanimously approved by the Board. Commissioner Roura made a motion to approve January 2016 monthly bills totaling \$568,720.57 that was seconded by Commissioner Ridenour. The motion was unanimously approved by the Board.

MONTHLY REPORT BY ADMINISTRATOR:

The Administrator had submitted his monthly report to the Board for their review prior to the meeting. There were no questions or comments from the Board on his report.

BOARD QUESTIONS FOR THE CHIEF OF DEPARTMENT:

The Chief of Department had submitted his monthly report to the Board for their review prior to the meeting. He reminded everyone of the annual banquet that was scheduled for this Saturday 1/23/16 and that a few members of the staff will be competing against the Police Department in a Wawa hoagie building contest this Friday 1/22/16.

STANDING COMMITTEE REPORTS:

Building and Grounds: Commissioner Ridenour reported that the construction projects are ongoing at each of our buildings with the roof & HVAC replacement work getting close to completion. Administrator Jones reported that the Headquarters Station water main replacement has been modified to lessen the down time involved. Originally we were just going to replace a length of pipe under the parking lot driveway in the back of the building, but when we got down to the logistics involved, this would have caused a potential 3 day water service outage while the replacement water main section was sanitized and tested for bacteria. Alternatives for temporary potable water service and maintenance of the fire sprinkler system became necessary and would be an additional cost that we would have to cover. We met with the MUA to determine their requirements and they suggested abandoning the existing main in place and running the new water main in a new trench so that it could be sanitized and tested while the existing water main continued to supply water service to the building. The downtime would be limited to a few hours once the new pipe passed inspection, which was a much better option. Once the new water main was put into service, the old water main would be filled with grout, sealed on both ends and abandoned in place. Another change that we had to deal with is that the MUA does not allow the use of plastic pipe for water mains, so we will have to pay more per foot for ductile iron pipe and a protective wrap to keep the pipe out of contact with the corrosive soil that we have to deal with. Total additional cost of the change will end up being about \$6,800, but the way it is being done will be much easier to deal with and keep the building operating as usual.

At Station 361, the new downspout for the rear door alcove that is getting a new rain gutter needs to be piped underground when the concrete apron is ripped out but that detail was omitted from the site work contract plans because it was designed by the Architect and not the Civil Engineer that developed the site work drawings. Piping this downspout underground will eliminate an ice problem by getting rid of the water that collects in the rain gutter. Total additional cost for this change is about \$3,400.

The emergency generator replacement at Station 362 is moving along and should be completed by mid-February when the new generator is delivered. The new HVAC units for Station 363 are due to be delivered next week and should be installed by mid-February as well along with the completion of roof work around them. Commissioner Roura asked him about the paint peeling off on the side of Headquarters and he stated that this is something we just noticed late last week and is the final coat of exterior paint, not the base paint. The contractor is not sure why this happened but they will make good on it in the spring once the temperature is warm enough to paint.

OTHER MATTERS:

None.

COMMENTS OF FIRE DISTRICT PROFESSIONALS:

Solicitor Braslow provided the Board with a brief explanation of an issue that Cherry Hill FD was dealing with regarding the replacement of their Burn Building training facility.

COMMENTS OF FIRE COMMISSIONERS:

None.

PUBLIC PARTICIPATION:

None.

Resolution #2015-05 “Closing of Meeting Pursuant to Open Public Meetings Act”. Commissioner Hamilton made a motion to approve the resolution that was seconded by Commissioner Clutter. The motion was unanimously approved by the Board.

**THE OPEN SESSION ENDED AT 8:26 PM.
A CLOSED SESSION BEGAN AT 8:27 PM.
THE CLOSED SESSION ENDED AT 8:38 PM.**

Commissioner Roura made a motion to adjourn the meeting that was seconded by Commissioner Hamilton. The motion was unanimously approved by the Board.

THE MEETING ADJOURNED AT 8:40 PM.