

**MOUNT LAUREL FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES**

December 21, 2015

Fire Department Headquarters Station
Meeting Minutes #19

IN ATTENDANCE:

1. Commissioner Clutter
2. Commissioner Ridenour
3. Commissioner Roura
4. Commissioner Shestack
5. Commissioner Hamilton
6. Chief of Department Colucci
7. Deputy Chief Burnett
8. Administrator Jones

NOT IN ATTENDANCE:

1. Solicitor Braslow

The meeting was called to order by Commissioner Shestack at 8:04 PM.

The Pledge of Allegiance was recited and a moment of silence observed.

The public announcements were read by Commissioner Hamilton.

AWARD PRESENTATIONS & RECOGNITIONS

Deputy Chief Burnett presented the crew of Station 363 (A/Lt. Denelsbeck, Firefighter J. Barlow, Firefighter Davis and Firefighter Frederick) with a July 2015 CPR Save award.

Deputy Chief Burnett presented the crew of Station 363 (Captain Munoz, Lieutenant S. Einstein, Firefighter Blair, Firefighter Messa and Firefighter Flynn) with a September 2015 CPR Save award.

RESOLUTIONS:

Resolution #2015-69 “Appointment of Brandon A. Bess as a ‘Junior’ Member of the Mount Laurel Fire Department”. Commissioner Hamilton made a motion to approve the resolution that was seconded by Commissioner Ridenour. The motion was unanimously approved by the Board.

Resolution #2015-70 “Appointment of Brian Beswick to Active Membership in the Fellowship Fire Company #2 and the Mount Laurel Fire Department”. Commissioner Ridenour made a motion to approve the resolution that was seconded by Commissioner Clutter. The motion was unanimously approved by the Board.

Resolution #2015-71 “Appointment of Brenden Juengert to Active Membership in the Fellowship Fire Company #2 and the Mount Laurel Fire Department”. Commissioner Hamilton made a motion to approve the resolution that was seconded by Commissioner Roura. The motion was unanimously approved by the Board.

The Board took a brief recess at 8:18 PM so that the families of the honored members could take pictures. The Board reconvened at 8:25 PM.

Commissioner Shestack stated the Clerk will read Resolution #2015-78 by title so that a recorded vote could be taken and then the Clerk will read Resolutions #2015- 72 through #2015-87 by title.

Resolution #2015-78 "2016 Budget Resolutions, Mount Laurel Fire District #1, Fiscal Year: From January 1, 2016 to December 31, 2016". Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Ridenour. Board members were polled for their vote and unanimously approved the motion.

The Clerk then read the following resolutions by title:

- Resolution #2015-72 "Authorization for 2015 Budget Transfers"
- Resolution #2015-73 "Cancellation of Fiscal Year 2015 Unexpended Appropriations"
- Resolution #2015-74 "Designation of the Official Newspapers of the Mount Laurel Fire District #1 for Fiscal Year 2016"
- Resolution #2015-75 "Authorizing the Award of Purchase Orders for Materials and Supplies Purchased Under Contract by the State Division of Purchase and Property Pursuant to N.J.S.A. 40A:11-12"
- Resolution #2015-76 "Appointment of Career Employees for the Year 2016"
- Resolution #2015-77 "Adoption of Temporary Budget for Fiscal Year 2016"
- Resolution #2015-79 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Insurance Broker Services in Fiscal Year 2016 to Arthur J. Gallagher & Company"
- Resolution #2015-80 "Resolution Authorizing the Award of a Non-Fair and Open Contract for General Legal Counsel Services in Fiscal Year 2016 to Richard M. Braslow, Esq."
- Resolution #2015-81 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Municipal Accounting & Auditing Services in Fiscal Year 2016 to Bowman & Company, LLP"
- Resolution #2015-82 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Labor Counsel Services in Fiscal Year 2016 to Lane J. Biviano, Esq."
- Resolution #2015-83 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Investigative Special Services in Fiscal Year 2016 to Barker, Gelfand & James, PC"
- Resolution #2015-84 "Resolution Authorizing the Award of a Non-Fair and Open Contract for FLSA & FLMA Counsel Services in Fiscal Year 2016 to Capehart & Scatchard, P.A."
- Resolution #2015-85 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Architectural Consulting & Construction Planning / Management Services in Fiscal Year 2016 to New Road Construction Management Company, Inc."
- Resolution #2015-86 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Civil Engineering Services in Fiscal Year 2016 to Dante Guzzi Engineering Associates, LLC"
- Resolution #2015-87 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Architectural, Structural, M.P. & E. Roof Design Consulting & Services in Fiscal Year 2016 to The Design Collaborative Architects & Planners, P.A."

Commissioner Roura made a motion to approve Resolution #2015-72 through Resolution #2015-87 (except Resolution #2015-78) that was seconded by Commissioner Ridenour. The motion was unanimously approved by the Board.

FINANCIAL MATTERS:

Commissioner Roura reported that he had reviewed the monthly bills for December and noted that a large construction project payment was included this month. Commissioner Hamilton made a motion to approve monthly bills totaling \$761,956.40 that was seconded by Commissioner Ridenour. The motion was unanimously approved by the Board.

MONTHLY REPORT BY ADMINISTRATOR:

The Administrator had submitted his monthly report to the Board for their review prior to the meeting. He reported that we will be making a transfer from the Bond Issue account @ TD Bank to the General Checking account @ Bank of America to reimburse construction project related expenditures totaling \$1,630,436.97 that were made during 2015.

BOARD QUESTIONS FOR THE CHIEF OF DEPARTMENT:

Chief of Department Colucci had submitted his monthly report to the Board for their review prior to the meeting. Deputy Chief Burnett reported that Captain Munoz and Battalion Chief McCorkle coordinated the annual Santa Run this year and it was a success once again. He also recognized Battalion Chief Bigoss and his wife Christine for once again providing lunch for those members that participated in the event, which is something that they have been doing for a long time.

STANDING COMMITTEE REPORTS:

None.

OTHER MATTERS:

None.

COMMENTS OF FIRE DISTRICT PROFESSIONALS:

Commissioner Shestack thanked Solicitor Braslow for everything that he has done for us this year and over the years. He was an invaluable asset to our organization and the Board appreciates everything that he has done for them.

COMMENTS OF FIRE COMMISSIONERS:

Commissioner Ridenour would like to personally thank each and every firefighter, fire officer, Fire Commissioner, support staff and everybody in this organization for another great year. Everybody has been pulling together and we have been able to do a lot of great things. He commended the Chiefs for their leadership of the organization and integration of the volunteers with the career staff. He thanked everybody for their commitment, friendship and wished everyone a very Merry Christmas and very Happy New Year. Commissioner Hamilton echoed what Commissioner Ridenour said because it was all true and Commissioner Roura agreed as well. Commissioner Shestack thanked the Board for their help again this year and congratulated Commissioner Clutter for joining us. He thanked everyone that went home safe this year and reminded everyone that the most important thing is that we all are 1 big family striving to do great things.

PUBLIC PARTICIPATION:

Fellowship Fire Company #2 President Jarry Jones thanked new Commissioner Clutter for taking the position and the nights that he spent away from his family doing it.

Resolution #2015-88 "Closing of Meeting Pursuant to Open Public Meetings Act". Commissioner Hamilton made a motion to approve the resolution that was seconded by Commissioner Clutter. The motion was unanimously approved by the Board.

**THE OPEN SESSION ENDED AT 8:47 PM.
A CLOSED SESSION BEGAN AT 8:48 PM.
THE CLOSED SESSION ENDED AT 9:00 PM.**

Commissioner Roura asked Administrator Jones when the Commission petitions would be out and Administrator Jones replied that they would be available at the Headquarters front desk next Monday, 12/28/15.

Commissioner Ridenour made a motion to adjourn the meeting that was seconded by Commissioner Hamilton. The motion was unanimously approved by the Board.

THE MEETING ADJOURNED AT 9:01 PM.