

MOUNT LAUREL FIRE DEPARTMENT

Est. 1953

69 Elbo Lane
Mount Laurel, NJ 08054-9630

Tel: (856) 234-6053
Fax: (856) 234-3756

AGENDA

PUBLIC HEARING / REGULAR MEETING

Monday, January 15, 2018 @ 8:00 PM
Headquarters Station Meeting Room

REMINDER:

**THE BOARD REQUESTS THAT ALL CELL PHONES EITHER BE SET TO VIBRATE OR BE TURNED OFF TO PREVENT UNNECESSARY INTERRUPTION OF TONIGHT'S MEETING.
THE BOARD THANKS YOU FOR YOUR COOPERATION IN ADVANCE.**

1. Call to Order
2. Pledge of Allegiance / Moment of Silence
3. Roll Call - Commissioners Cornue, Hamilton, Ridenour, Roura and Shestack
4. Public Announcements - Clerk
5. Motion to Open the Public Hearing on 2018 Budget
- 5a. Adoption of Resolution;
Resolution #2018-01 "Authorization for the Board of Fire Commissioners to Amend 2018 proposed budget by Title"
- 5b. Discussion and Comments by Board
- 5c. Comments and Questions from the Public Regarding Approved 2018 Budget
- 5d. Final Discussion and Comments by Board
- 5e. Motion to Close Public Hearing on 2018 Budget

RESUMPTION OF REGULAR MEETING AGENDA

6. Adoption of Resolutions;
7. Adoption of Resolutions (continued);
Resolution #2018-02 "Authorization for the Board of Fire Commissioners to read Budget by Title"

Resolution #2018-03 "2018 Adopted Budget Resolution Mount Laurel Fire District #1, Fiscal Year: From January 1, 2018 to December 31, 2018"

Resolution #2018-04 "Authorized Signatories for Bank Accounts"

Resolution #2018-05 "Resolution to Approve the 2017 LOSAP Program Final Certified List of Eligible Volunteer Members"

Resolution #2018-06 "Approval of Addendum (A) Position of Account Clerk (Part-time) to Support Staff Shop Collective Bargaining Agreement 2017-2019"

8. Approval of Meeting Minutes;

Regular Meeting of December 18, 2017 (prepared but not reviewed yet)

9. Financial Matters;

- a. Approval of Monthly Bills (December 2017 Year End & January 2018)
- b. Questions / Comments by Treasurer

10. Monthly Report by Administrator

11. Monthly Report by Chief of Department

12. Standing Committee Reports

13. Other Matters *(if necessary)*

14. Comments of Fire District Professionals

15. Comments of Fire Commissioners

16. Public Participation

17. Resolution #2018-07 "Closing of Meeting Pursuant to Open Public Meetings Act"

18. Closed Session:

a. Legal Matters;

- 1. Any other legal matter that may come before the Board

b. Personnel Matters;

- 1. Employee Disciplinary Action / Injury Update - Chief Colucci
- 2. Outstanding Grievance Status - Chief Colucci
- 3. Any other personnel matter that may come before the Board

19. Adjournment of Closed Session

20. Return to Open Session

21. Adjournment of Regular Meeting

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RESOLUTION 2018-01

*RESOLUTION TO AMEND THE 2018 BUDGET
PURSUANT TO N.J.S.A. 40A:14-78.3
FISCAL YEAR: FROM JANUARY 1, 2018 TO DECEMBER 31, 2018*

WHEREAS, the Fire District Budget for the Fiscal Year beginning on January 1, 2018 and ending on December 31, 2018 was introduced on the 18th day of December, 2018; and

WHEREAS, a public hearing on the 2018 Fire District budget will be held on January 15th as publicly advertised; and

WHEREAS, the Board desires to amend certain line items in the 2018 Budget.

NOW, THEREFORE BE IT RESOLVED by the Board of Fire Commissioners of the Mount Laurel Fire District No. 1 that the following amendments to the introduced 2018 Fire District Budget be made:

ANTICIPATED REVENUES

Page F-1:

	<u>From</u>	<u>To</u>
Revenues and Fund Balance Utilized		
Total Fund Balance Utilized	\$ 354,935	\$ 448,901
Total Revenues Offset w/Appropriations	\$ 477,477	\$ 383,513

Page F-2:

	<u>From</u>	<u>To</u>
Fund Balance Utilized:		
Unrestricted Fund Balance	\$ 354,935	\$ 448,901
Total Fund Balance Utilized	\$ 354,935	\$ 448,901
Revenues Offset w/Appropriations		
Uniform Fire Safety Act (P.L.1983,c.383)		
Annual Registration Fees	\$ 386,877	\$ 330,000
Other Revenues	\$ 90,600	\$ 53,513
Total Uniform Fire Safety Act	\$ 477,477	\$ 383,513

	From	To
Costs of Operations & Maintenance - Personnel		
Fringe Benefits	\$ 2,505,345	\$ 2,506,345
Cost of Operations & Maintenance - Other (list)		
All Other costs of operations & maintenance Expenses	\$ 929,520	\$ 928,520

BE IT FURTHER RESOLVED that two (2) certified copies of this resolution shall be filed forthwith with the Director of the Division of Local Government Services for the certification of the 2018 Fire District Budget as so amended.

CERTIFICATION

I, Richard Hamilton, Deputy Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on January 15, 2018.

Richard Hamilton, Deputy Clerk

Governing Body Recorded Vote

MEMBER	AYE	NAY	ABSTAIN	ABSENT
Ridenour, David				
Shestack, Robert				
Roura, Phil				
Hamilton, Richard				
Cornue, John				

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RESOLUTION 2018-02

AUTHORIZATION FOR THE BOARD OF FIRE COMMISSIONERS TO READ BUDGET BY TITLE

WHEREAS, notice of a Public Hearing regarding the adoption of the 2018 Budget was advertised in the Burlington County Times and Courier-Post; and,

WHEREAS, on December 22, 2017 a complete copy of the Approved 2018 Budget was posted in the lobby of Mount Laurel Fire Department Headquarters, on the website of the Mount Laurel Fire Department @ www.mountlaurelfire.com and copies have been made available to all persons requesting one since then and during the Public Hearing; and,

WHEREAS, Title 40A:14-78.2 allows that a budget may be read by its title.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey that the 2018 Budget shall be read by title and that the conditions set forth in Title 40A:14-78.2 have been met.

CERTIFICATION

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on January 15, 2018.

Richard Hamilton, Clerk

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RESOLUTION 2018-03

2018 ADOPTED BUDGET RESOLUTION

MOUNT LAUREL FIRE DISTRICT #1

FISCAL YEAR: From January 1, 2018 to December 31, 2018

WHEREAS, the Annual Budget for the Mount Laurel Fire District #1 for the fiscal year beginning January 1, 2018 and ending December 31, 2018 has been presented for adoption before the Board of Fire Commissioners of the Mount Laurel Fire District #1 at its open public meeting of January 15, 2018, and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and,

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$10,489,939, which includes an amount to be raised by taxation of \$9,635,004 and Total Appropriations of \$10,489,939; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount of money to be raised by taxation for the ensuing year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Fire Commissioners of the Mount Laurel Fire District #1, at an open public meeting held on January 15, 2018 that the Annual Budget of the Mount Laurel Fire District #1 for the fiscal year beginning January 1, 2018 and ending December 31, 2018 is hereby adopted and shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$10,489,939 which includes an amount to be raised by taxation of \$9,635,004 and Total Appropriations of \$10,489,939; and,

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

(Clerk's Signature)

01/15/2018
(Date)

Board of Commissioners Recorded Vote

MEMBER	AYE	NAY	ABSTAIN	ABSENT
Robert Shestack				
David Ridenour				
Richard Hamilton				
Phil Roura				
John Cornue				

CERTIFICATION

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on January 15, 2018.

Richard Hamilton, Clerk

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RESOLUTION 2018-04

AUTHORIZED SIGNATORIES FOR BANK ACCOUNTS

WHEREAS, there exists a need to annually resolve the authorized signatories on all bank accounts held in the name of the Fire District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey, as follows:

1. Authorized signatories on bank accounts held at the Bank of America and TD Bank shall be the Chairperson or Vice-Chairperson and the Treasurer, or in the absence of the Treasurer, the Clerk, the Deputy Clerk/Treasurer, Deputy Chief or Chief of Department.
2. The Chairperson, Vice-Chairperson, Treasurer, Clerk, Deputy Clerk/Treasurer, Clerk, Deputy Chief and Chief of Department are hereby authorized and directed to execute signature cards and any other documents adopted by Bank of America and TD Bank as a condition of opening or maintaining said account.
3. A copy of this resolution shall be furnished to Bank of America and TD Bank for their records.

CERTIFICATION

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on January 15, 2018.

Richard Hamilton, Clerk

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RESOLUTION 2018-05

RESOLUTION TO APPROVE THE 2017 LOSAP PROGRAM FINAL CERTIFIED LIST OF ELIGIBLE VOLUNTEER MEMBERS

WHEREAS, a list of volunteer members eligible to receive a LOSAP distribution for 2017 was developed and submitted to the Board of Fire Commissioners for their review on 12/18/17 and was posted the next day to initiate the required 30 day review period in accordance with the statute; and,

WHEREAS, no appeals have been submitted to the Board by any volunteer members deemed initially to be ineligible for a 2017 LOSAP Program award; and,

NOW, THEREFORE BE IT RESOLVED by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey that the final list of volunteer members eligible for a 2017 LOSAP Program award in 2017 is attached and is also provided to each volunteer Fire Company Secretary in accordance with the statute.

BE IT FURTHER RESOLVED that a copy of this resolution, along with a copy of this list, shall be posted in each station on 1/16/18 for a 30 day posting as required by the statute.

CERTIFICATION

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on January 15, 2018.

Richard Hamilton, Clerk

2017 LOSAP PROGRAM FINAL LIST OF ELIGIBLE MEMBERS & THEIR ANNUAL AWARD

NAME	AWARD
APGAR, BRIAN	\$ 1,230.00
BARLOW, JOHN	\$ 1,230.00
BARLOW, DAVID	\$ 1,130.00
BATES, JUSTIN	\$ 630.00
BROOKS, GARY	\$ 1,230.00
DEMREE, CALEB	\$ 430.00
EDWARDS, DANIEL	\$ 1,030.00
EINSTEIN, SYLVAN	\$ 1,230.00
ESPINOZA, RAFAEL	\$ 1,230.00
FLYNN, EVAN	\$ 1,230.00
FREDERICK, MATTHEW	\$ 1,130.00
GIRLYA, ILYA	\$ 730.00
HAWES, DAVID	\$ 1,230.00
HUELSTER, ANDREW	\$ 1,230.00
KAHN, MATTHEW	\$ 1,230.00
KROMPLEWSKI, MARK	\$ 1,030.00
LATO, JEFFREY	\$ 1,230.00
McCABE, BRIAN	\$ 1,230.00
McCORKLE, WILLIAM	\$ 1,230.00
MESSA, ADAM	\$ 830.00
NOVAK, DANIEL	\$ 630.00
PAPARONE, MICHAEL	\$ 1,230.00
PATRICOLA, MARK	\$ 730.00
PLASKET, DANIEL	\$ 1,230.00
POTENSKI, BRIAN	\$ 1,130.00
RADTKE, DENNIS	\$ 1,230.00
RECINOS, EDWIN	\$ 1,230.00
RIKER, DEREK	\$ 630.00
RISDORFER, ROBERT	\$ 1,230.00
SCHWARTZ, MATTHEW	\$ 1,230.00
SEZACK, MARTIN	\$ 1,230.00
STEINMETZ, KRISTOPHER	\$ 730.00
STENTON, JOHN	\$ 1,230.00
TOSO, PETER	\$ 430.00
TYSON, NICKOLAS	\$ 1,030.00
VANSCIVER, CHRISTOPHER	\$ 1,230.00
VASOYA, DEVIN	\$ 630.00
VASOYA, ROSHAN	\$ 630.00
WEINGARDT, JEREMY	\$ 530.00
WESTON, MATTHEW	\$ 1,230.00
ZMIRICH 3 RD , ROBERT	\$ 1,130.00
TOTAL	\$ 42,230.00

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RESOLUTION 2018-06

*APPROVAL OF ADDENDUM (A)
POSITION OF ACCOUNT CLERK (Part-time)
TO SUPPORT STAFF SHOP
COLLECTIVE BARGAINING AGREEMENT 2017 - 2019*

WHEREAS, the Fire District has, in good faith, negotiated Addendum (A) for the inclusion of the position of Account Clerk (part-time) in the current Collective Bargaining Agreement with the Support Staff Shop of IAFF Local 4408 covering the period 1/1/17 through 12/31/19.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey that Addendum (A) Position of Account Clerk (Part-time) of the Support Staff Collective Bargaining Agreement 2017- 2019 is hereby approved and agreed to by the Board of Fire Commissioners and that a copy is attached.

CERTIFICATION

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a special meeting held on January 15, 2018.

Richard Hamilton, Clerk

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RESOLUTION 2018-07

CLOSING OF MEETING PURSUANT TO OPEN PUBLIC MEETINGS ACT

WHEREAS, pursuant to the Open Public Meetings Act, the Board is allowed to engage in an Executive (Closed) Session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in Executive (Closed) Session; and,

WHEREAS, it is necessary for the Board to discuss various matters regarding personnel, contracts and/or litigation or legal matters and, accordingly, these matters are eligible for discussion by the Board in an Executive (Closed) Session.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey as follows:

1. The regular meeting of January 15, 2018 is hereby closed to the public and will be reopened at such time as the discussions held in Executive (Closed) Session have been completed.
2. The minutes of the Executive (Closed) Session will be revealed to the public at such time as the matters discussed have been resolved.

CERTIFICATION

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on January 15, 2018.

Richard Hamilton, Clerk