

# MOUNT LAUREL FIRE DEPARTMENT

Est. 1953

69 Elbo Lane  
Mount Laurel, NJ 08054-9630

Tel: (856) 234-6053  
Fax: (856) 234-3756

## AGENDA

### SPECIAL MEETING / WORK SESSION

Monday, February 1, 2016 @ 8:00 PM  
Headquarters Station Meeting Room

## **REMINDER:**

**THE BOARD REQUESTS THAT ALL CELL PHONES EITHER BE SET TO VIBRATE OR BE TURNED OFF TO PREVENT UNNECESSARY INTERRUPTION OF TONIGHT'S MEETING. THE BOARD THANKS YOU FOR YOUR COOPERATION IN ADVANCE.**

1. Call to Order
2. Pledge of Allegiance / Moment of Silence
3. Roll Call - Commissioners Clutter, Hamilton, Ridenour, Roura and Shestack
4. Public Announcements - Clerk
5. Adoption of Resolutions;

Resolution #2016-06	"Authorization for the Sale of Surplus Property"
Resolution #2016-07	"Provisional Appointment of Randy Johnson to the Part-Time Position of Fire Prevention Specialist for the Year 2016"
Resolution #2016-08	"Provisional Appointment of Michael Wenz to the Part-Time Position of Fire Prevention Specialist for the Year 2016"
6. Approval of Meeting Minutes;

Special Meeting of November 4, 2015 (prepared but not reviewed yet)
Regular Meeting of November 16, 2015 (prepared but not reviewed yet)
Special Meeting of December 7, 2015 (prepared but not reviewed yet)
Regular Meeting of December 21, 2015 (prepared but not reviewed yet)
Regular Meeting of January 18, 2016 (prepared but not reviewed yet)

7. Other Matters;
  - a. 2/20/16 Election Preparations
8. Comments by Fire Commissioners
9. Public Participation
10. Resolution #2016-09 "Closing of Meeting Pursuant to Open Public Meetings Act"
11. Closed Session:
  - a. Legal Matters;
    1. Any other legal matter that may come before the Board
  - b. Personnel Matters;
    1. Employee Disciplinary Action / Injury Update - Chief Colucci
    2. Outstanding Grievance Status - Chief Colucci
    3. Any other personnel matter that may come before the Board
12. Adjournment of Closed Session
13. Return to Open Session
14. Adjournment of Regular Meeting

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## RESOLUTION 2016-06

### *AUTHORIZATION FOR THE SALE OF SURPLUS PROPERTY*

**WHEREAS**, vehicle assets of the Fire Department have been determined to be surplus and no longer needed for public use by the Fire Department; and,

**WHEREAS**, the sale or other disposition of any surplus property must be authorized by resolution of the Board of Fire Commissioners per Local Public Contracts Law, N.J.S.A. 40A:11-36, et seq.; and,

**WHEREAS**, pursuant to Local Finance Notice #2008-9, the Board is authorized to sell surplus equipment assets through the GovDeals.com internet auction website in accordance with the terms and conditions outlined in New Jersey State Contract #A70967: and,

**WHEREAS**, all interested bidders shall be required to pre-register with GovDeals through their website ([www.Govdeals.com](http://www.Govdeals.com)) and agree to follow the terms and conditions of the auction and sale process as set forth by GovDeals.com.

**WHEREAS**, the Board authorizes the sale of the following surplus vehicle assets in an "as is" condition with no expressed warranty:

**1997 Ford F-450 Utility Truck - VIN #3FELF47F1VMA03515  
2001 Ford F-250 4WD Pick-Up Truck- VIN #1FTNX21S51EA68344**

**NOW, THEREFORE BE IT RESOLVED** by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey that the attached list of surplus equipment assets shall be sold to the highest bidder through the GovDeals.com internet auction site.

## CERTIFICATION

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a special meeting held on February 1, 2016.

Richard Hamilton, Clerk

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## RESOLUTION 2016-07

*PROVISIONAL APPOINTMENT OF*

*RANDY JOHNSON*

*TO THE PART-TIME POSITION  
OF FIRE PREVENTION SPECIALIST FOR THE YEAR 2016*

**WHEREAS**, N.J.S.A. 40A:14-81.1 provides that a Fire District may establish paid positions within the Fire Department or for the Fire District as such positions shall be determined by the Fire Commissioners to be required for the purposes of the Fire District; and

**WHEREAS**, N.J.S.A. 40A:14-81.1 provides that a Fire District shall, by resolution, appoint persons to, determine the terms of, fix the compensation for, and prescribe the powers, functions and duties of all paid positions so established and under a separate resolution entitled "ESTABLISHED PAID POSITIONS FOR FIRE DISTRICT #1, MOUNT LAUREL TOWNSHIP", the Board of Fire Commissioners has established and created paid positions within the Fire District for the purpose of the Fire District.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey that RANDY JOHNSON is hereby provisionally appointed to the part-time paid position of "FIRE PREVENTION SPECIALIST" from 3/02/16 to 12/31/16 at an hourly rate of \$19.00 per hour. The requirements, benefits, duties and powers of said position are as described in the "Fire Prevention Specialist" Civil Service Commission job description.

## CERTIFICATION

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a special meeting held on February 1, 2016.

Richard Hamilton, Clerk

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## **RESOLUTION 2016-08**

*PROVISIONAL APPOINTMENT OF*

*MICHAEL WENZ*

*TO THE PART-TIME POSITION  
OF FIRE PREVENTION SPECIALIST FOR THE YEAR 2016*

**WHEREAS**, N.J.S.A. 40A:14-81.1 provides that a Fire District may establish paid positions within the Fire Department or for the Fire District as such positions shall be determined by the Fire Commissioners to be required for the purposes of the Fire District; and

**WHEREAS**, N.J.S.A. 40A:14-81.1 provides that a Fire District shall, by resolution, appoint persons to, determine the terms of, fix the compensation for, and prescribe the powers, functions and duties of all paid positions so established and under a separate resolution entitled "ESTABLISHED PAID POSITIONS FOR FIRE DISTRICT #1, MOUNT LAUREL TOWNSHIP", the Board of Fire Commissioners has established and created paid positions within the Fire District for the purpose of the Fire District.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey that MICHAEL WENZ is hereby provisionally appointed to the part-time paid position of "FIRE PREVENTION SPECIALIST" from 3/02/16 to 12/31/16 at an hourly rate of \$19.00 per hour. The requirements, benefits, duties and powers of said position are as described in the "Fire Prevention Specialist" Civil Service Commission job description.

## **CERTIFICATION**

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a special meeting held on February 1, 2016.

Richard Hamilton, Clerk

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## RESOLUTION 2016-09

### *CLOSING OF MEETING PURSUANT TO OPEN PUBLIC MEETINGS ACT*

**WHEREAS**, pursuant to the Open Public Meetings Act, the Board is allowed to engage in an Executive (Closed) Session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in Executive (Closed) Session; and,

**WHEREAS**, it is necessary for the Board to discuss various matters regarding personnel, contracts and/or litigation or legal matters and, accordingly, these matters are eligible for discussion by the Board in an Executive (Closed) Session.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey as follows:

1. The special meeting of February 1, 2016 is hereby closed to the public and will be reopened at such time as the discussions held in Executive (Closed) Session have been completed.
2. The minutes of the Executive (Closed) Session will be revealed to the public at such time as the matters discussed have been resolved.

## CERTIFICATION

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a special meeting held on February 1, 2016.

Richard Hamilton, Clerk