

MOUNT LAUREL FIRE DEPARTMENT

Est. 1953

69 Elbo Lane
Mount Laurel, NJ 08054-9630

Tel: (856) 234-6053
Fax: (856) 234-3756

A G E N D A

REGULAR MEETING

Monday, May 18, 2015 @ 8:00 PM
Headquarters Station Meeting Room

REMINDER:

**THE BOARD REQUESTS THAT ALL CELL PHONES EITHER BE SET TO VIBRATE OR BE TURNED OFF TO PREVENT UNNECESSARY INTERRUPTION OF TONIGHT'S MEETING.
THE BOARD THANKS YOU FOR YOUR COOPERATION IN ADVANCE.**

1. Call to Order
2. Pledge of Allegiance / Moment of Silence
3. Roll Call - Commissioners Cornue, Hamilton, Ridenour, Roura and Shestack
4. Public Announcements - Clerk
5. March 2015 CPR Save Award Presentation - Lt. Opizzi, FF/FI Jenkins & FF McCorkle
6. Approval of Meeting Minutes;

Regular Meeting of April 20, 2015
Special Meeting of May 6, 2015
7. Adoption of Resolutions;

Resolution #2015-25 "Acceptance of Audit Report for 2014"
8. Financial Matters;
 - a. Approval of Monthly Bills (April 2015)
 - b. Questions / Comments by Treasurer
9. Monthly Report by Administrator
10. Monthly Report by Chief of Department
11. Standing Committee Reports

12. Other Matters;
 - a. Discussion of Building Envelope Renovation Contract Negotiation recommendation
13. Adoption of Resolutions;
Resolution #2015-27 "Award of a Contract for Phase 1 Building Envelope Renovations to XXXXXXXXXXXXXXXXXXXXXXX for \$X,XXX,XXX
14. Comments of Fire District Professionals
15. Comments of Fire Commissioners
16. Public Participation
17. Resolution #2015-27 "Closing of Meeting Pursuant to Open Public Meetings Act"
18. Closed Session:
 - a. Legal Matters;
 1. Any other legal matter that may come before the Board
 - b. Personnel Matters;
 1. Employee Disciplinary Action / Injury Update - Chief Colucci
 2. Outstanding Grievance Status - Chief Colucci
 3. Any other personnel matter that may come before the Board
19. Adjournment of Closed Session
20. Return to Open Session
21. Adjournment of Regular Meeting

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RESOLUTION 2015-25

ACCEPTANCE OF AUDIT REPORT FOR 2014

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and,

WHEREAS, the annual Report of Audit for the year ended December 31, 2014 has been completed and filed with the Board of Fire Commissioners of Fire District #1 of the Township of Mount Laurel, County of Burlington pursuant to N.J.S.A. 40A:5A-15; and,

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual Report of Audit, and specifically the section entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and,

WHEREAS, the Board of Fire Commissioners have received the annual Report of Audit, and have specifically reviewed the section entitled "Schedule of Findings and Recommendations", in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE, BE IT RESOLVED the Board of Fire Commissioners of Fire District #1 of the Township of Mount Laurel, County of Burlington hereby certifies to the Local Finance Board of the State of New Jersey that each Board member has personally reviewed the annual Report of Audit for the year ended December 31, 2014 and specifically has reviewed the sections of the Report of Audit entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED, that the Clerk of the Fire District is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

CERTIFICATION

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on May 18, 2015.

Richard Hamilton, Clerk

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LOCAL AUTHORITIES GROUP AFFIDAVIT FORM PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE BOARD AUDIT REVIEW CERTIFICATE

We, the members of the Board of Fire Commissioners of Fire District #1 of the Township of Mount Laurel, County of Burlington, being of full age and being duly sworn according to law, upon our oath, depose and say:

1. We are duly elected members of the Board of Fire Commissioners of Fire District #1 of the Township of Mount Laurel, County of Burlington.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual Report of Audit for the year ended December 31, 2014 and specifically the section of the Report of Audit entitled "Schedule of Findings and Recommendations".

NAME

SIGNATURE

Robert Shestack, Chairman

David Ridenour, Vice-Chairman

Phil Roura, Treasurer

Richard Hamilton, Clerk

John Cornue, Deputy Treasurer/Clerk

Sworn to and subscribed before me this 18th day of May, 2015.

Attorney or Notary Public

; and,

WHEREAS, this recommendation is that XX be awarded a contract for this project with a negotiated bid of \$X,XXX,XXX.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey that, in accordance with N.J.S.A. 40A:11-5 and 40A:11-6.1, XX is awarded a contract for \$X,XXX,XXX for Phase 1 Building Envelope Renovations at all Fire District facilities.

CERTIFICATION

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on May 18, 2015.

Richard Hamilton, Clerk

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RESOLUTION 2015-27

CLOSING OF MEETING PURSUANT TO OPEN PUBLIC MEETINGS ACT

WHEREAS, pursuant to the Open Public Meetings Act, the Board is allowed to engage in an Executive (Closed) Session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in Executive (Closed) Session; and,

WHEREAS, it is necessary for the Board to discuss various matters regarding personnel, contracts and/or litigation or legal matters and, accordingly, these matters are eligible for discussion by the Board in an Executive (Closed) Session.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey as follows:

1. The regular meeting of May 18, 2015 is hereby closed to the public and will be reopened at such time as the discussions held in Executive (Closed) Session have been completed.
2. The minutes of the Executive (Closed) Session will be revealed to the public at such time as the matters discussed have been resolved.

CERTIFICATION

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on May 18, 2015.

Richard Hamilton, Clerk