

MOUNT LAUREL FIRE DEPARTMENT

Est. 1953

69 Elbo Lane
Mount Laurel, NJ 08054-9630

Tel: (856) 234-6053
Fax: (856) 234-3756

A G E N D A

REGULAR MEETING

Monday, February 23, 2015 @ 8:00 PM
Headquarters Station Meeting Room

REMINDER:

**THE BOARD REQUESTS THAT ALL CELL PHONES EITHER BE SET TO VIBRATE OR BE TURNED OFF TO PREVENT UNNECESSARY INTERRUPTION OF TONIGHT'S MEETING.
THE BOARD THANKS YOU FOR YOUR COOPERATION IN ADVANCE.**

1. Call to Order
2. Pledge of Allegiance / Moment of Silence
3. Roll Call - Commissioners Cornue, Hamilton, Ridenour, Roura and Shestack
4. Public Announcements - Clerk
5. Adoption of Resolutions;
 - Resolution #2015-11 "Appointment of Kevin P. Tirotta to the Position of Firefighter for the Year 2015"
 - Resolution #2015-12 "Appointment of William J. Glassman Jr. to the Position of Firefighter for the Year 2015"
 - Resolution #2015-13 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Special Counsel Services in Fiscal Year 2015 to the Firm of Martin Melody, LLC"
6. Approval of Meeting Minutes;
 - Regular Meeting of October 20, 2014
 - Special Meeting of November 5, 2014
 - Regular Meeting of November 17, 2014
 - Regular Meeting of December 15, 2014
 - Special Meeting of February 2, 2015
7. Financial Matters;

- a. Approval of Monthly Bills (February 2015)
 - b. Questions / Comments by Treasurer
8. Monthly Report by Administrator
 9. Monthly Report by Chief of Department
 10. Standing Committee Reports
 11. Other Matters;
 - a. Annual Election Results
 12. Comments of Fire District Professionals
 13. Comments of Fire Commissioners
 14. Public Participation
 15. Resolution #2014-14 "Closing of Meeting Pursuant to Open Public Meetings Act"
 16. Closed Session:
 - a. Legal Matters;
 1. Any other legal matter that may come before the Board
 - b. Personnel Matters;
 1. Employee Disciplinary Action / Injury Update - Chief Colucci
 2. Outstanding Grievance Status - Chief Colucci
 3. Outstanding PERC Matters - Commissioner Cornue
 4. Any other personnel matter that may come before the Board
 17. Adjournment of Closed Session
 18. Return to Open Session
 19. Adjournment of Regular Meeting

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RESOLUTION 2015-11

APPOINTMENT OF

KEVIN P. TIROTTA

*TO THE POSITION
OF FIREFIGHTER FOR THE YEAR 2015*

WHEREAS, N.J.S.A. 40A:14-81.1 provides that a Fire District may establish paid positions within the Fire Department or for the Fire District as such positions shall be determined by the Fire Commissioners to be required for the purposes of the Fire District; and

WHEREAS, N.J.S.A. 40A:14-81.1 provides that a Fire District shall, by resolution, appoint persons to, determine the terms of, fix the compensation for, and prescribe the powers, functions and duties of all paid positions so established and under a separate resolution entitled "ESTABLISHED PAID POSITIONS FOR FIRE DISTRICT #1, MOUNT LAUREL TOWNSHIP", the Board of Fire Commissioners has established and created paid positions within the Fire District for the purpose of the Fire District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey that KEVIN P. TIROTTA is hereby appointed to the paid position of "FIREFIGHTER" from 03/09/15 to 12/31/15 at the Level 1 "New Firefighter" salary specified in Article 23 ("Salaries") of the current Mount Laurel Firefighters Association Collective Bargaining Agreement (1/1/15 -> 12/31/16). The requirements, benefits, duties and powers of said position are as described in the "Firefighter UFD" Civil Service Commission job description.

CERTIFICATION

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on February 23, 2015.

Richard Hamilton, Clerk

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RESOLUTION 2015-12

APPOINTMENT OF

WILLIAM J. GLASSMAN JR.

*TO THE POSITION
OF FIREFIGHTER FOR THE YEAR 2015*

WHEREAS, N.J.S.A. 40A:14-81.1 provides that a Fire District may establish paid positions within the Fire Department or for the Fire District as such positions shall be determined by the Fire Commissioners to be required for the purposes of the Fire District; and

WHEREAS, N.J.S.A. 40A:14-81.1 provides that a Fire District shall, by resolution, appoint persons to, determine the terms of, fix the compensation for, and prescribe the powers, functions and duties of all paid positions so established and under a separate resolution entitled "ESTABLISHED PAID POSITIONS FOR FIRE DISTRICT #1, MOUNT LAUREL TOWNSHIP", the Board of Fire Commissioners has established and created paid positions within the Fire District for the purpose of the Fire District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey that WILLIAM J. GLASSMAN JR. is hereby appointed to the paid position of "FIREFIGHTER" from 03/09/15 to 12/31/15 at the Level 1 "New Firefighter" salary specified in Article 23 ("Salaries") of the current Mount Laurel Firefighters Association Collective Bargaining Agreement (1/1/15 -> 12/31/16). The requirements, benefits, duties and powers of said position are as described in the "Firefighter UFD" Civil Service Commission job description.

CERTIFICATION

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on February 23, 2015.

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RESOLUTION 2015-13

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIAL COUNSEL SERVICES IN FISCAL YEAR 2015 TO THE FIRM OF MARTIN MELODY, LLC

WHEREAS, the Board of Fire Commissioners of the Mount Laurel Fire District #1 has a need for special counsel services as a "non-fair and open contract" pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Administrator has determined and certified in writing that the value of these services are unlikely to exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year and may be extended as deemed necessary by the Board of Fire Commissioners of the Mount Laurel Fire District #1; and,

WHEREAS, Martin Melody, LLC has proposed to provide labor counsel services at a rate of \$250 per hour under a \$1,500 retainer agreement; and,

WHEREAS, Martin Melody, LLC has completed and submitted a Business Entity Disclosure Certification which certified that he has not made any reportable contributions to a political or candidate committee in Mt. Laurel Fire District in the previous one year period, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and,

WHEREAS, funds are available for the purpose of special counsel services that the Board of Fire Commissioners of the Mount Laurel Fire District #1 may require.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey as follows:

1. That Martin Melody, LLC, 44 Sycamore Ave. Suite A, Little Silver, NJ 07739, is hereby appointed as special counsel for the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey for Fiscal Year 2015 to perform professional services as required by the Board of Fire Commissioners and to receive compensation on a contract basis for all services rendered.

2. This appointment is made without competitive bids as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids.

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and,

BE IT FURTHER RESOLVED, that a copy of this resolution shall be published as required by law, within ten (10) days of its passage.

CERTIFICATION

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on February 23, 2015.

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RESOLUTION 2015-14

CLOSING OF MEETING PURSUANT TO OPEN PUBLIC MEETINGS ACT

WHEREAS, pursuant to the Open Public Meetings Act, the Board is allowed to engage in an Executive (Closed) Session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in Executive (Closed) Session; and,

WHEREAS, it is necessary for the Board to discuss various matters regarding personnel, contracts and/or litigation or legal matters and, accordingly, these matters are eligible for discussion by the Board in an Executive (Closed) Session.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey as follows:

1. The regular meeting of February 23, 2015 is hereby closed to the public and will be reopened at such time as the discussions held in Executive (Closed) Session have been completed.
2. The minutes of the Executive (Closed) Session will be revealed to the public at such time as the matters discussed have been resolved.

CERTIFICATION

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on February 23, 2015.

Richard Hamilton, Clerk